



EBC's COVID-19 Guidance for Thrive Benefit Luncheon

Friday, November 4, 2022

Last updated October 11, 2022

As of April 21, 2022, masks are no longer required for most indoor spaces in Washington State. However, COVID-19 pandemic remains a public health emergency and recognized hazard. To keep our Thrive Benefit Luncheon guests, volunteers, and staff safe, EBC takes the following steps:

1. Workers, volunteers, and guests who become sick for any reason are asked to remain at home so that they can take care of themselves and their families instead of attending the event.
2. Support those who choose to voluntarily wear masks and personal protective equipment at the event.
3. Provide hand washing facilities and supplies; event space regularly cleans and sanitizes surfaces (see details on 2nd page).
4. Event space will maximize fresh air and air filtrations settings (see details on 2nd page).
5. Support physical distancing in room set up: (1) more open space during the reception; and (2) tables spaced further apart than standard banquet set up.
6. Continuously update staff, volunteers, and guests on changes to this policy via email as we get closer to the event.

All staff are vaccinated because EBC is considered a contractor for King County through the grant Best Starts for Kids levy. As such all-county contractors and volunteers working onsite at Executive branch agencies need to be fully vaccinated (King County Executive Order (ACO-8-28-EO)).

EBC continuously monitors COVID-19 hazards and reserves the right to change these event space measures as needed.

Questions? Please contact Jack Edgerton, Executive Director, at jacke@babycorner.org.

PREVENTATIVE MEASURES AND PROTOCOLS

VERSION 3.10.22

PREVENTATIVE MEASURES

As our understanding of the pandemic has evolved, our preventative measures have evolved with them. Below is the list of the current modifications to our facility and our processes that you can expect. We are happy to work with you to adjust these guidelines if additional precautions make sense for your event.

STAFF PROTOCOL

- We provide our staff with optional KN95 masks and other PPE while working in the facility.
- All staff handling food or cleaning products wear latex or nitrile gloves.

BUILDING MODIFICATIONS

- Our HVAC system has been adjusted to increase the outside airflow to 50%, dramatically improving the circulation of fresh air.
- We flush the rooms with outside air before and after each event.
- HVAC filtration has been upgraded to MERV 13 filters and we increased the frequency with which they are replaced.
- We installed hand sanitizer stations outside every meeting room and throughout the lobbies.
- We earned the GBAC Star Facility accreditation through the Global Biorisk Advisory Council.
 - The accreditation is offered to facilities who can demonstrate that they comply with all 20 elements of the program related to cleaning and disinfection.
 - Elements include everything from risk management, clearly documented standard operating procedures, and robust staff training and quality assurance measures.
- High touch surfaces in the public spaces are disinfected daily.